

Minutes Bute House PPG meeting: 22nd October 2018

Present: Tony Meehan (Chair) Rob Childs, Alex Kimber, Penny Gardner, Sarah Snow, Jane Carling Joan Cooper, Janet Little,

Apologies: David Townsend, Keith Harrison, Roger Marsh, Trevor Rogers, Sherborne Girls, Andrew Balmain

1. Minutes of last meeting & matters arising 10th September 2018

No matters arising, outside the agenda and the Minutes were approved.

2. General matters

- Merger of Bute House and Newlands PPG - meeting between RM and TM 2nd October 2018

As an introduction and outline TM and RC updated the meeting on the current position regarding the merger between the three Sherborne Surgeries and PPGs. RC confirmed Bute House and Newlands practices would merge July 2019. Apples Surgery merger would be later.

The proposal to move to the Yeatman Hospital was still live.

JL asked on what basis the final decision would be made - RC responded it would be funding / budget as all research, logistics and procedural reviews had been completed and submitted to the Government for approval. RC further confirmed if the move to Yeatman Hospital went ahead the current premises would be sold. In the event it did not proceed - the property would be upgraded.

Following TM's meeting with RM Chair of Newlands PPG it was agreed to establish a joint PPG working group. TM is seeking two Bute House members to join him in this group with Newlands PPG to plan the PPG merger in April 2019. Any member who wishes to join the working group is invited to express interest by email TM.

ACTION ALL

Dates for the first meeting will be offered following a discussion with Roger Marsh - Chair of Newlands PPG.

- Friends of Yeatman Hospital -next meeting December
- Sherborne 3PPGs update

Main points from the Minutes of the 11th September meeting include:

- Sherborne Treasure Trails -RM on going **ACTION RM**
- Active Signposting - TM to liaise with Sherborne Town Council to discuss The Sherborne Directory **ACTION TM**
- Frequent and Non Attenders - refer to below
- Dementia Alliance - refer to below
- Sherborne Schools - refer to below

- Pharmacy2U - update - Members present expressed an overall concern surrounding this promotion and the confusion it causes. AK advised the

meeting, the Practice was unable to pass comment on this matter - However the PPG was entitled to advise Bute House, the media and all patients in Sherborne, of its concerns. TM to discuss further outside this meeting.

ACTION TM

- PPG Chairs Meeting Reports
 - NORDCAT - Following the meeting RM presented the report below on his meeting with Sherborne Town Council- 22nd October 2018.
 - Just to let you know that I attended the meeting of Sherborne Town Council last evening where I spoke on behalf of the three Patient Participation Groups in support of the grant application made by Helen Reed of NORDCAT. The application was for the Town Council to provide £5,000 funding towards the purchase of a suitable vehicle to enable a five-day bus service local to Sherborne. Once the Town Council had agreed to support the venture then Dorset County Council would match fund to the same amount. In addition a further application is in process to the Parish Councils local to Sherborne to provide another £5,000. This total will enable a good second-hand vehicle with wheelchair access to be purchased.
 - I have recruited seven volunteers from our three PPGs to carry out a leaflet drop in both the west and north areas of Sherborne to publicise the existing NORDCAT trial service that commenced on the 1st.October. Helen Reed of NORDCAT has produced a publicity leaflet specific to the trial service in Sherborne.
 - JL informed the meeting she had unsuccessfully attempted to use the service - TM asked her to email him setting out her experience, which he would forward to RM to inform the operator of her difficulty. **ACTION JL**
 - Sherborne Schools - Links TR - JC Refer to below
 - Primary Schools Review: daily mile - RM- This matter is on going
 - North Dorset PPG Event-
 - Report for the meeting from KH on his proposal: North Dorset PPG Network Event: Saturday 26th January, 10am-1pm at The Exchange, Sturminster Newton. This will be an opportunity for all active PPG members to meet others involved in groups across the locality. Programme will include an overview of issues affecting our GP practices (opportunities & challenges), review of PPG activities in 2018 and bite sized training from LiveWell Dorset. Light lunch included. **ACTION ALL**
 - RC added to the discussion that he believed PPG members would find such a meeting to be beneficial, as it would allow members to share information and to listen to the issues being addressed by the other PPGs in N Dorset. Please advise KH of your interest.
- New Housing - Local infrastructure plan input - The meeting acknowledged this was of concern. In response to questions from JL, RC confirmed the input to local Planners by Bute House was through Dorset NHS- CCG centrally - TM confirmed TR had submitted a letter to the Planners on behalf of the three PPGs in Sherborne..

3. Practice update -

- Diabetes Awareness - off medication case study - RC - WIP -
- Flu Clinics. TM opened this discussion by firstly apologising for his non-attendance and following an email from DT, noted the PPG were unprepared for the extremely high number of patients that attended. The next Flu Clinic will be on the 17th November - TM observed it would require more than 2 or 3 people to cover the period. Timings 8:30am - 11am. TM asked for volunteers - Jane C volunteered. TM is looking for hopefully 4 or more to assist Practice staff in the management of the attendees. - Emails to TM please -

ACTION ALL

- Health-Watch Champions -AK outlined the wish of the Practice to become recognised in this national UK programme, which is for the purpose of responding to any patient concerns arising from the merger. It's a proactive step to liaise with Health-Watch Dorset who are the 'independent consumer watchdog' for health and social care services in Dorset. There is a meeting 24th October between AK, TM, KH and HWD to start the process. This is the first priority of the merged practices. **ACTION TM/AK/KH**
- In absentia RG asked if Bute House had applied to change its boundaries? AK informed the meeting the Practice had not applied to change its boundaries at this time.

4. PPG projects

- Sherborne Health Walks: new volunteers have been recently trained; attendance on Friday afternoons consistently around 15-20; currently considering adding a second walk on a different day; keen to incorporate Roger's Sherborne Treasure trails; positive response from Mr Gudgeon at Sherborne Girls School involving students doing their DofE award - awaiting further discussion.
- Sherborne Schools
 - TM identified 2 separate aspects. Pupil membership of the PPG from additional schools to Sherborne Girls and secondly "Career interest visits.
 - RC considered additional membership would be of benefit to the Practice, especially after the merger.
 - AK confirmed Sherborne Boys visit the Practice to review operation as part of career interest activity.
 - For this meeting TR confirmed he received a response from Gryphon School who wish to continue the discussions on this proposal and will advise when the next meeting has been arranged
 - Jane C confirmed the International School did not have 6th Year pupils.
 - TM observed that Leweston was outside the town and travel might be a problem for them.
 - AK noted Sherborne Boys School was registered with the surgery at Yetminster.
- Sherborne Treasure Walks - On going
ACTION RM
- Frequent and Non-attenders TM and Joan C to meet to discuss a media story combining both issues.
ACTION TM
/JOAN C

- Carers Support Meeting An extensive discussion ensued covering Carers Support, the Sherborne Dementia Alliance and The Big Issue Pledge Card. Due to the wide range of issues, it was agreed to arrange a meeting with Carol Savage, the Carers Lead at Bute House and the Newlands Health care Assistant who is the Carers Lead at Newlands to reactivate e this item and to establish a working group within the PPG to work on this important issue. TM to liaise with PG Jane C and Joan C.

**ACTION TM/ PG/ JOAN C /
JANE C**

- Dementia Action Alliance.
Carol Savage, Carers Lead is involved in a Working Group that is developing a new Carers Support accreditation scheme for our GP practices in North Dorset. This 12 month pilot project is adapting some best practice from Wiltshire GP practices and will improve the quality and consistency of support provided to carers by our GP practices.

5. Newlands PPG update - Covered across numerous items above

6. Apples PPG Update - Covered across numerous items above

7 AOB

Date of next meeting: 3/12/18

TM proposed the following dates for 2019 meetings, recognising that not all dates would suit everyone. The dates were accepted a diary options for 2019.

Proposed dates for 2019: 14/01/19 - 25/02/19 - 08/04/19 - 20/05/19 - 01/07/19 - 09/09/19 - 21/10/19 - 02/12/19