

The Grove Patients Group Sherborne Agenda

21ST OCTOBER 2019

5:30pm

Present: Alex Kimber, Dr Childs, Jane Carling, Janet Little, Joan Cooper, Vicky Russell, David Townsend, David Bartle, Bruce Duncan, Roger Marsh, Tony Meehan

Apologies: Sherborne Girls, Penny Gardner, Jane Wells, Linda Manaton, Andrew Balmain, Jegannathan Alpagappa, Margaret Jenkins,

Welcome & Introductions:

TM introduced Bruce Duncan the new chairman at Apples PPG

1. Previous Minutes – 9th September 2019

- a. Matters arising – No matters arising

2. Practice Update

- a. eConsult – Triage – Phones

AK confirmed there continues to be delays in answering the phones.

This was due to 2 reasons:

1. A technical fault that re-routed calls to the dispensary into a loop which meant they were not answered
2. Patients not realising they can phone anytime during the day to make a "same-day" appointment.

This is point for the patients group to address via local media.

ACTION PPG

- b. Construction

CCG have requested three new quotations as the original plans have changed, which has resulted in a delay for the works to start.

- c. Staff:

Since July we have recruited 5 new staff members and transferred existing staff to new roles to meet the ever-increasing demands on the new service.

Emma, Julie, Katie, Emily and Lucy have joined our expanded patient services team.

Ali has moved to become our new nurse clerk and Hayley is the new Trainee Dispenser both having moved from the Patient Services Team.

In administration and management areas Amy has taken on the additional role of finance administrator, Vicky has re-joined our wider team as our Link Worker working for Help and Care to support our patients with social needs. We also look forward to welcoming our new full time practice nurse Steph in early November.

3. Reports

- a. Yeatman Hospital

RM is the new PPG representative.

Discussions continue with Yeovil Hospital on out-patient clinic closures. Will report further following next meeting with YDH.
RM Attended the opening of the Ada Kearvall Garden – which is an extension of the Ada Kearvall end of life-suite at Yeatman Hospital.

St Margaret's Hospice Yeovil

Dr Childs confirmed the hospice was no longer accepting new end of life patients, and would close once the existing patients have died. This was due to lack of funding. The impact on Sherborne cannot be ignored.

- b. Sherborne Town Council Events
 - i. Sherborne All Together Better project – 13th November – Digby Hall – Library – DOORS OPEN AT 6PM – 6:30PM START
TM & RM have a meeting with STC to discuss the programme on the 22nd October.
RM has produced a PPT presentation for The Mayor, Dr Childs and himself. Dr Childs to review and amend as appropriate. Sherborne Girls have completed the on-line version of the Who's Who in Sherborne. RM has reviewed and updates are required. TM has referred RM's update review to Sherborne Girls, asking them to implement the changes before transferring the website to STC.
 - ii. Diabetic / Sleep Clinic Project date to be confirmed
This matter is on going subject to a suitable date being finalised
 - iii. Prostate Cancer Project
This is a reference to Trevor Rogers – a prostate cancer counsellor. On going
- c. North Dorset PPG Chairs Meeting: RM attended and presented a report on the work of the group:
- d. Yetminster: RM met with the Practice Manager at the Yetminster surgery, who is attempting to establish a patients group. RM proposed he should be invited to attend the next Grove PPG meeting – this was agreed – RM to advise of date 2/12/2019. ACTION RM
- e. North Dorset Health & Wellbeing: RM attended the recent meeting in Sherborne and has invited them to attend the STC meeting on the 13th November.
- f. Gryphon School – VR and RM informed the meeting they were meeting with The Gryphon School to invite senior students, who are interested in medicine as a career, to attend / join PPG meetings across Sherborne and Yetminster.
- g. The Grove AGM 21st October 2019
 - i. Nominations TM for Chair – RM for Vice-Chair
 - ii. Retirements: Andrew Balmain
- h. Keith Harrison CCG
RM and Dr Childs confirmed KH has a new position – leading Social Prescribing in N. Dorset. His attendance at future PPG meetings will be subject to relevance,

- i. Annual Health Check: This item will revert to Grove PPG projects.

4. PPG Projects

- a. Newsletter: Autumn –Winter issue
 - i. Annual Report
The draft Annual Report was accepted for publication and posting online, subject to removal of a reference to BREXIT and authors' changes on the View from the waiting room and Bereavement stories.
- b. Carers Support – Jane C presented a comprehensive report on behalf of PG and herself in which she confirmed their research was online to be completed in January 2020. The format will follow Who's Who and proposed it should be published as a accompanying publication. Support funding will be required.
- c. Who's Who 2020 – RM confirmed he had sourced funding for a 2020 version of the guide. RM noted fewer copies would be required and perhaps the Carer's Guide could be produced at the same time. TM proposed it should also be incorporated into the on-line website version and could be a project for Sherborne Girls 2020.
- d. Bereavement – JL confirmed she is to arrange a meeting with Bruce Duncan's wife who is a bereavement counsellor to develop a proposal for submission to STC to seek support funding.
- e. Dementia Alliance Sherborne & District Dementia Alliance
- f. Listening Table: This was proposed at the meeting in August and agreed to introduce this patient facility once the reception area construction work had been completed.
- g. Sherborne Girls
TM confirmed a new group of girls would be introduced in January 2020.
Dr Childs asked if a follow up survey of the practice could be considered in order to determine any improvements and or further changes in the services provided by the practice. ACTION TM

5. Apples Update

- a. BD confirmed it was early days and he was still in a learning process.

6. AOB –

- a. Defibrillator: RM outlined the proposal to locate one defibrillator at the Fire Station and he had agreement from the fire master to do so. Dr Childs and other members noted more than one should be considered located adjacent to Cheap Street – Waitrose – Sainsburys should be approached.
Training would be required.
TM / Jane C to approach STC to propose they take responsibility for this project.
TM offered to speak to Sue Fisher in Stowell, who is a qualified / registered defibrillator trainer for guidance – which the meeting agreed. ACTION TM

- b.** Proposed Meeting Dates for 2020 20/01/20 – 2/03/20 – 27/04/20 - 8/06/20 – 20/07/20 – 7/09/20 – 19/10/20 – 7/12/20

The dates were accepted on the understanding they are subject to change.

- 7. Date of next meeting: 2/12/19**