

The Grove Patients Group

Sherborne

Minutes

2nd March 2020

6:00pm

Present: Jane Carling, Rob Childs, Penny Gardner, Alex Kimber, Janet Little, Linda Manaton, Roger Marsh, Vicky Russell, Sherborne Girls – Charlotte and May, David Townsend,, Alan Woodward, Tony Meehan

Apologies: Jeganathan Alpagappa David Bartle, Joan Cooper, Bruce Duncan, Jane Wells,

Previous Minutes – 20th January 2020

Minutes were approved.

a. Matters arising –

i. Community Orienteering:

RM Confirmed he had discussed this opportunity with David Bartle who will attend a meeting in Gillingham and confirm his ability to take this project forward – **ACTION DB**

ii. ESP4 Prescribing

RM raised this issue as a result of becoming aware of the cost of unused medication due to electronic – repeat prescribing. EPS4 is a change of process regarding sending electronic prescriptions to the pharmacies so GPs now only sign dispensing prescriptions in house.

RC identified the problem, which is to do with the managed repeats and repeat dispensing processes (which were in place before EPS4 and have not changed). The issue is valid and only affects patients under this system who have their usual medication changed. It would be good to increase patient awareness to check what's in their bags before they leave the building would be useful in terms of reducing medication waste.

iii. Vice Chair

Following the announcement by the Chairman of his decision to step down, RM agreed to assume the position until the AGM. An interim Vice-Chairperson is sought and members are invited to nominate or submit themselves for this position until the AGM in October 2020 **ACTION ALL**

2. Practice Update – AK/RC

a. eConsult – Triage – Phones –

AK confirmed continued progress and both staff and systems were improving.

b. Patient issues / services

Policies in place for COVID19 Virus as directed by Public Health England

- c. NHS PCN - Network Contract proposal
RC confirmed the original proposal to implement the contract had been wholly rejected by GPs across England as unworkable. NHS England has offered a new contract, which is appropriate, and probably the basis for moving forward.
- d. Construction
AK confirmed progress continued and the new reception will be completed subject to security systems being operational
Post meeting note H&S, security and fire warden have decreed we are unable to open the door until work has been complete w/c 23rd March! We hope to be able to get the hatches working but not open the doors in the next week or so.
- e. Staff
New staff continue to be appointed
A new Practice Nurse was starting at the end of April and Sarah Holder had been appointed as Carers Lead.

3. Reports

- a. Review of The Grove PPG – AW
The meeting reviewed the summary document submitted by AW and agreed to move forward. AW invited to head a group to review his paper. AK agreed to nominate a member of staff. DT & JL agreed to participate, plus one other to self-nominate. **ACTION AW/DT/JL**
- b. Yeatman Hospital: TM
TM confirmed the departure of the Matron - Anne Hiscock. She has been appointed to a senior role within Dorset Healthcare Trust. Her replacement has not been appointed. There will be a transition period following the appointment of her successor joining and her leaving. The Corporate Friend package was launched to Sherborne's business community through the Chamber of Trade and 247 Entrepreneur's Club in February.
A campaign to attract volunteers to provide administration support and new collectors was launched in February.
- c. Sherborne Town Council Events
 - i. Sherborne All Together Better project
As a follow up to the Sherborne Health Groups meeting in November, TM and RM are to meet the Mayor and new Town Clerk to discuss next steps. **ACTION TM/RM**
 - ii. Community Garden project
VR advised the meeting that she had established that the land was earmarked in long term plan for housing development. Discussions are on going with Sherborne Town Council for the use of two existing allotment plots. **ACTION VR**

- d. North Dorset PPG Chairs Meeting: TM distributed his report to ND PPG Chairs prior to the meeting in which he summarised the work of the Grove PPG and informed of his stepping down. The meeting accepted the report.
- e. Happy Healthy You – Health Champions
RM presented a broad ranging report.
Spring Clean Your Health' event to be held in the Digby Hall 21st.April 2.00 – 4.00. 2,000 flyers advertising the event are being printed. Over 40 groups/organisations invited to attend.
Weekly community health hub started in Sherborne Library on 13th.February 10.30 – 12.30
Health Champion helping daughter of a disabled parent to regularly attend pre-school.
'Home from Hospital Help' being established after details agreed with hospital and local help agencies.

Cancer Support group being established. Health Champions visited 'The Living Tree' project in Bridport. Meeting arranged for discussion with 'Stallbridge Cancer & Recovery Support' for 19th.March in order to gain further information and advice

Picnic in the Park' health event scheduled to be held in Sherborne during July – details to be announced later

ALL ABOVE ACTION RM

- f. Yetminster update:
Monthly community health hub to begin at Yetminster in the middle of March – RM remains confident a PPG can be established in Yetminster
- g. Gryphon School: RM - Two Health Champions received safeguarding training and have begun an initial six-week period of working with students at The Gryphon School who are experiencing anxiety problems.
Charlotte confirmed she had spoken to friends at the Gryphon School who were interested in attending a PPG meeting. Friends at the Boys school were not interested,

4. PPG Projects

- a. Newsletter: Spring-Summer issue TM
Scheduled to be completed by 15th March for delivery weekend 31st March.
ACTION TM, RM, Joan C, DT and Jane C
AW asked if it was possible to explain in the newsletter the term – Triage – agreed for next issue
- b. Carers Support:
RM and Jane C met to review the supplementary Who's Who in the Carers sector in Sherborne. The directory focuses on the needs and services of Adult carers RM&JC signed off the final version for publication. Funds required to take forward. **ACTION ALL**

c. Who's Who 2020

10,000 copies of The Sherborne Area Directory for Health and Care produced. 2500 copies already distributed around villages with 700 more to be distributed. Copies already distributed to various outlets in Sherborne with next distribution to sheltered housing areas of Sherborne.

TM requested 1500 copies for Friends of Yeatman Newsletter.

RM confirmed the online version requires updating before it can be passed over to Sherborne Town Council. Jane C informed the meeting that STC were appointing a new Comms manager who would/ might take this on.

ACTION TM /RM

d. Bereavement: JL

Janet L presented her recent findings, which she admitted, led her to question the conflicting advice offered; ranging from emotional support to domestic -shopping support. She believes emotional support was more important. RC confirmed she was correct and encouraged her to follow her own instincts.

TM sought confirmation she would continue with her original proposal, through Cruse, to establish a regular meeting place for those recently bereaved to meet and talk. She said she would.

ACTION JANET L

e. Listening Table:

This will be established with clear guidelines of its purpose. It was not to become an alternative complaints service. A proposed schedule to be presented at the next meeting including its function, management, and purpose.

ACTION RM

f. Sherborne Girls:

i. Survey of The Grove services across senior girls

Charlotte and May presented a summary of the findings of the survey. There were 157 responses from across the school. The base research covered the same questions as the first survey plus additional subjects. RC asked if they would include a comparison of the responses between the first and second surveys. This was agreed.

ACTION SHERBORNE GIRLS

TM confirmed Sherborne Girls had requested he remain as the link between the school and the PPG.

5. Apples Update: BM – TM confirmed the Apples PPG had established new priorities which would focus on two areas of patient contact, research and response.

6. AOB – Chairman's handover

In a brief statement the Chairman thanked the members for their support during the past three years. RM & RC both thanked TM for his time as chairman.

Date of next meeting: 27/04/20

Meeting Dates for 2020 : 8/06/20 – 20/07/20 – 7/09/20 – 19/10/20 – 7/12/20